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Managing Safely Refresher

The IOSH Managing Safely Refresher course is aimed at managers and supervisors who have previously undertaken the full version IOSH Managing Safely course. It is IOSH's view that it is best practice for Managing Safely certificate holders to renew their learning within a three year period. The refresher course provides delegates with the latest best practice and legislation changes and ensures that their knowledge and best practice is completely up to date.

Prerequisites: To be able to undertake the Managing Safely Refresher course candidates must have completed the full Managing Safely course within the last 3 years. Proof will be required in the form of a photocopy or scan of their original certificate or their certificate issue number and date.

Aims: The Managing Safely refresher is designed to provide continued support to managers in dealing with health and safety issues in the workplace. Specifically, the course aims to:

- ✚ revise key management responsibilities from the Managing Safely course
- ✚ update relevant changes in relevant, good practice guidance, legislation and standards

Duration: The core syllabus is designed to be delivered over a minimum period of 1 day.

Programme:

The core programme is designed to revisit key management responsibilities from the Managing Safely course and provide updates on relevant changes in good practice guidance, legislation and standards. It does not, therefore, revisit all the Managing Safely modules in equal depth.

Introducing managing safely

- ✚ Briefly revisit the moral, legal and financial reasons for managing health and safety and how this is an integral part of the manager's role

Assessing risks

Revise the following:

- ✚ Definitions of hazard, hazardous event, risk, likelihood and consequence
- ✚ Factors to consider when carry out a risk assessment
- ✚ Illustration of a simple risk rating system

Controlling risks

- ✚ Revisit risk control selection and the best methods to choose, including consideration of 'reasonably practicable'

Understanding your responsibilities

- ✚ Recap on managers' health and safety responsibilities
- ✚ Briefly review the demands of the law and update significant relevant changes in legislation
- ✚ Update any significant changes in health and safety management system good practice and standards

Investigating accidents and incidents

Revise the following:

- ✚ Definitions of accident, incident and near miss
- ✚ Main causes of accidents: immediate, underlying and root
- ✚ Accident investigation process

Measuring performance

Revise the following:

- ✚ Importance of measuring performance for improving health and safety
- ✚ Use of key performance indicators and the limitations of reactive and pro-active measuring
- ✚ Purpose and setting up of audits (internal and external)

Outcome: Delegates are required to complete & pass a 15 multi-format question paper. Delegates who successfully complete the assessment are rewarded with an IOSH Managing Safely Refresher certificate.