

Leadership Skills



Program Focus

Leadership Skills covers a variety of topics for employees who are new to the management role to better equip them to manage and lead their team. The focus is on knowing yourself - strengths as well as weaknesses - and how your behaviour affects those around you. In all, the course identifies how a leader; makes sure goals and expectations are clear, observes and monitors performance, and gives appropriate and effective feedback.

Course Highlights:

Qualities of a successful manager

- Understanding the manager to leader progression
- Learning about your personal leadership style
- Establishing credibility

Leading people and building effective teams

- The impact of the manager on the team
- Overview of Situational Leadership – styles of leadership and when to use them
- Stages of team development
- Motivating and developing team members

Managing performance

- Aligning goals and objectives with the organisation
- Setting performance and behavioural objectives
- Managing and monitoring performance
- The Newell Rubbermaid performance management and development planning process
- Delegation for results – skills to motivate and improve performance
- Carrying out effective appraisals – coaching, feedback skills and recognition systems

Course Duration – 3 days

Course cost - £1295.00 per delegate (plus VAT)